



## Sample Scope and Sequence of Professional Learning Engagement

In this document, you will provide information on a sample scope and sequence of a professional learning engagement. This engagement should represent work done with a past client.

*For example, if you had a two year engagement that included Adoption, Initial Implementation, and Ongoing Support for Teachers with Applewhite School District, you would complete a separate template for each one of those types of professional learning, and include the scope (what you covered) and sequence (timeline).*

**This overview represents the services for one client of the professional learning partner. This district chose to engage in materials selection across a full school year.**

<b>Curriculum or Content Area</b>	ELA
<b>Type of Professional Learning</b>	<b>Adoption</b> , Initial Implementation, Ongoing for Teachers, or Ongoing for Leaders
<b>Total Cost Range<sup>1</sup></b>	<input checked="" type="checkbox"/> Less than \$50,000 <input type="checkbox"/> \$500,001 - \$1,000,000 <input checked="" type="checkbox"/> \$50,000 - \$100,000 <input type="checkbox"/> \$1,000,000+ <input type="checkbox"/> \$100,001 - \$500,000
<b>District Context</b>	<ul style="list-style-type: none"><li>• <b>Size &amp; Type:</b> Medium-sized, urban district</li><li>• <b>Number of Teachers Served:</b> N/A</li><li>• <b>Overall Goal:</b> Support the district in adopting HQIM, including establishing a strong content vision, conducting materials review, and selecting/procuring HQIM.</li></ul>

<sup>1</sup> Includes any travel related expenses, etc.

<b>Timing</b> (you may choose to use specific days/months or frequency)	<b>Participants</b>	<b>Name of PL</b> (either specific workshop title, coaching, etc) <b>and format</b> ( Virtual, in-person, hybrid)	<b>Description</b>
Month 1	Selection Team	<b>Partnership Launch</b> (virtual)	
Month 1	Selection Team	<b>Content Vision Development</b> (in-person)	Participate in a model lesson and experiences to build selection team capacity to develop a strong, research aligned content-specific instructional vision. Engage in classroom walkthroughs to begin to understand strengths in alignment to vision and opportunities. Develop a plan for stakeholder engagement in vision development.
Month 2	Selection Team	<b>Content vision follow up</b> (virtual)	Thought partnership support for selection team in finalizing vision after team has captured input and feedback from appropriate stakeholders.
Month 3	Selection Team	<b>Preparing for Selection</b> (virtual)	A two part virtual series to support selection team in the creation of rubrics and identification of materials for review. Facilitation of review of one initial set of

			materials and support in developing plan for review of remaining materials. Collaboration on communications plan.
Month 4	Selection Team Leader	<b>Planning for Pilot</b> (Virtual)	Support selection team leader in developing a plan for piloting of final two materials, including determining desired outcomes, communications, and training plans.
Months 4 - 6	Pilot Teachers/Leaders	<b>Pilot Leader and Teacher Training + On-going support</b> (in-person and virtual)	Facilitate new materials training for pilot teachers and leaders on design and planning protocols of new materials. Engage with pilot leader to support implementation of new materials.
Month 7	Selection Team Leader	<b>Preparing for Selection</b> (virtual)	Review data and feedback from pilots and plan for final selection team meeting.
Month 7	Selection Team	<b>Decision-Making &amp; Adoption Plan</b> (virtual)	Review pilot results and finalize decision on new materials. Finalize communications and procurement plans.