HMH

Initial Implementation Scope and Sequence of Professional Learning Engagement

This overview represents the services for one client of the professional learning partner.

Curriculum or Content Area	Into Reading Grades K-6, Into Literature Grades 6-12, Amira K-6, and Writable 6-8.
Type of Professional Learning	Initial Implementation
Total Cost Range[1]	☐ Less than $50,000 ☒ $50,000 - $100,000 ☐ $100,001 - $500,000 ☐ $500,001 - $1,000,000 ☐ $1,000,000+
District Context	Small suburban district outside of Cleveland, OH with approximately 3,259 students and six schools. HMH provided initial implementation support and coaching for 61 elementary school teachers, 8 middle school teachers and 5 school principals and 4 district leaders. HMH partnered with this district and provided a comprehensive professional learning plan designed to support a successful adoption and build capacity within the district. Through strategic planning, implementation support, and coaching, HMH provided professional learning grounded in teacher agency, collaboration, and teacher success. To increase student growth by 10% on the state test, the following goals were established to ensure all key players understood the focus of the implementation. The goals reflect usage combined with the professional learning needed for building leaders and teachers to improve instructional practice and meet student growth expectations.

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Tier 1 Curriculum Goals – Into Reading and Into Literature

- Use **Into Reading** formative assessment 3 times weekly
    - Including: Weekly shared reading quiz & Weekly skills test
- Use **Into Literature** formative assessment 3 times weekly
    - Including: Text-based Selection Test & Unit Test/Performance Task

Tier 2 Supplemental Goals – Amira and Writable

- Use **Amira/Waggle** 3 times weekly for 15-20 minutes per/day
- Use **Writable** a minimum of 1 time weekly for a high five and/or connected prompt

District Leader Supports
- With HMH: Monthly Implementation Review meetings
- Leader level:
    - Review data by school bi-weekly
    - Communicate implementation expectations and monitor usage and growth metrics

Building Leader Supports
- With HMH: Attend Leader Success and Getting Started sessions
- Leader level:
    - Review Ed reports bi-weekly
    - Regular classroom walk-throughs looking for Into Reading, Amira, and Writable usage at elementary schools and Into Literature and Writable usage at the middle school.
    - Monitor assessment data for expected student growth

Teacher Supports

| | • Attend Getting Started
• Complete Teacher Success Pathways
• Engage with aligned coach at least bi-weekly
• Monitor student learning weekly |
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Sample Scope and Sequence

Timing (you may choose to use specific days/months or frequency)	**Participants**	**Name of PL** (either specific workshop title, coaching, etc) **and format** (Virtual, in-person, hybrid)	**Description**
August	District Leaders	Implementation Planning Meeting	• Develop implementation plan • Establish testing windows • Set goals for program usage • Set student growth goals
August	District leaders, school leaders and literacy coaches	Coachly Leader Success (1-hour live online)	In this building level leader-focused session, participants will explore the Coachly experience, discuss its value and the impact of collaboration on student and teacher growth, and develop strategies to make the most of their Coachly partnership. Included are recommendations for usage and progress monitoring and details around next steps for teachers to launch their partnerships.
August	K-6 School Leaders 6-8 School Leaders	Into Reading Leader Success Into Literature Leader Success	The intent of the Leader Success is to provide leaders with guidance on leading a successful implementation.

			During this one-hour live online session, leaders learn about the design and resources of their HMH program. To help leaders develop a plan to guide implementation and set up teachers for a successful start, HMH Coaches share tools and best teaching and student learning practices to observe in the classroom. Leaders also preview the Teacher Success Pathways and resources on HMH Ed for ongoing support.
August (before school begins)	• K-6 reading teachers and school leaders • 6-8 ELA teachers and school leaders	• Into Reading Getting Started in-person K, 1-2 & 3-6 sessions • Into Literature Getting Started in-person session	The Into Reading and Into Literature Getting Started sessions are designed to ensure teachers are successful with their new HMH programs in the first 60 days. Additional training and support are found on Ed, the HMH teaching and learning platform. During the Getting Started session participants get to know the program's organization, lesson structure, and essential components and researched-based instructional practices and routines integrated into each lesson. *Learning Objectives:* • Identify how their HMH program fits within your instructional block. • Explore and select resources to begin planning and teaching with their HMH program. • Prepare for next steps on your learning path.
On-going	• K-6 reading teachers • 6-8 ELA teachers	• Into Reading Teacher Success Pathway (on-demand) • Into Literature Teacher Success Pathway (on-demand)	The Getting Started session is the initial step on a teacher's journey to a successful first 60 days. Additional training and support is provided on Ed where teachers can access a guided learning pathway to reinforce and deepen their learning. A recommended sequence of interactive topics help teachers plan, teach, and assess learning using their HMH program. They can join and

			rewatch sessions, access shared materials, and download certificates right from their pathway.
September	K-6 reading teachers and school leaders	Amira Getting Started live online 2-hour and Teacher Success Pathway (on-demand)	After teachers begin using Into Reading, they participate in an Amira Getting Started to learn about its key features and how it fits into their Into Reading instruction. They are also introduced to their Amira Teacher Success Pathway. During the Amira Getting Started, participants get to know the program and Amira's instructional approach to provide reading fluency assessments and tutoring to strengthen reading skills and confidence. *Learning Objectives:* • Preview the instructional sequence and key features of Amira. • Explore Amira from the student perspective. • Navigate the teacher site and practice key tasks. • Identify how Amira fits within Into Reading instruction. The Amira Teacher Success Pathway on Ed reinforces and enhances what teachers learn during the Getting Started. They can revisit topics and resources as needed throughout the year.
September	3-5 and 6-8 ELA teachers and school leaders	Writable Getting Started live online 2-hour and Writable Teacher Success Pathway	After teachers begin using Into Literature, teachers participate in a Writable Getting Started and learn about its key features and how it fits into their Into Reading or Into Literature writing instruction. They are also introduced to their Writable Teacher Success Pathway During the Getting Started for Writable™, participants get to know the program, its instructional approach, and how to use it to improve and assess student writing.

			Learning Objectives: • Preview the instructional sequence and key features of Writable™. • Explore Writable™ from the student perspective. • Navigate the teacher site and practice key tasks. • Prepare to integrate Writable™ into Into Reading or Into Literature writing instruction. The Writable Teacher Success Pathway on Ed reinforces and enhances what teachers learn during the Getting Started. They can revisit topics and resources as needed throughout the year.
September	K-5 teachers 6-8 teachers	Coachly Getting Started (1-hour live online)	In this initial district-scheduled session, participants will explore the Coachly experience, discuss the impact of collaboration on student and teacher growth, and develop strategies to make the most of their Coachly partnership.
On-Going	K-5 teachers 6-8 teachers	Coachly	HMH Coachly is a digital coaching subscription that gives teachers access to expert, on-demand coaching support whenever they need it. Teachers receive dedicated attention of a well-matched HMH Coach over a yearlong subscription. Once logged onto HMH Ed, teachers will be able to schedule unlimited 1-on-1 virtual Coaching sessions, message their coach, and receive timely feedback and coaching resources in a seamless single-platform experience. Grounded in an evidenced-based Coaching Framework, HMH Coachly supports teacher growth by guiding them through high-impact instructional topics proven to impact student achievement. Coaching topics may include integrating Into Reading or Into

			Literature with instructional practices, addressing classroom challenges, increasing student engagement, and setting efficacious learning goals.
Quarterly	K-6 reading teachers 6-8 ELA teachers	In-Person Coaching	We provide job-embedded classroom Coaching to strengthen teacher practice in real time and build confidence using a new curriculum. During an In-person Coaching Day, an HMH Coach works with teachers to address classroom challenges aligned to district PD goals. Coaching sessions can be flexibly structured for different grade-level bands. Sessions may include modeling high-impact strategies, answering program and practice questions, leading grade-level planning sessions centered on evidence of student learning, and providing resources that foster overall success in teaching and learning. Coaching will help teachers put pedagogy into practice to increase student engagement and learning.
Quarterly	School Leaders and literacy coaches	In-Person Coaching	In-person coaching is dynamic, responsive, and tailored to the specific needs of the school, ensuring that leaders and literacy coaches are equipped to drive meaningful, lasting change. HMH Coaches support instructional leaders to become the lead learners in the district through a variety of ways: • Observation & Feedback • Modeling Best Practices • Collaborative Planning • PLC Support • Data Analysis & Action Planning
Quarterly	District Leaders	Monthly Implementation	HMH Implementation Managers meet quarterly with district leaders

		Review meetings	and focus on: • Reviewing student usage and growth data • Making instructional and PD recommendations based on student data • Review progress towards goals • Identify challenges and provide recommendations to address challenges