

Sample Scope and Sequence of Professional Learning Engagement

In this document, you will provide information on a sample scope and sequence of a professional learning engagement. This engagement should represent work done with a past client.

For example, if you had a two year engagement that included Adoption, Initial Implementation, and Ongoing Support for Teachers with Applewhite School District, you would complete a separate template for each one of those types of professional learning, and include the scope (what you covered) and sequence (timeline).

This overview represents the services for one client of the professional learning partner.

Curriculum or Content Area	EL Education K-8 Language Arts Curriculum Odell Education HSLP (9-12)
Type of Professional Learning	Adoption
Total Cost Range¹	<input type="checkbox"/> Less than \$50,000 <input type="checkbox"/> \$500,001 - \$1,000,000 <input checked="" type="checkbox"/> \$50,000 - \$100,000 <input type="checkbox"/> \$1,000,000+ <input type="checkbox"/> \$100,001 - \$500,000
District Context	Traditional Public District, Suburban, ~10,000 students <ul style="list-style-type: none"> Greater than 20% of English Language Learners

¹ Includes any travel related expenses, etc.

	<ul style="list-style-type: none"> • Greater than 20% Students with Disabilities • Greater than 60% Economically Disadvantaged Students • Greater than 30% Students of Color <p>Goals: The primary goal of this professional learning engagement was to build the foundation for successful curriculum adoption by equipping teachers and leaders with a deep understanding of student-centered literacy practices. This foundational work took place in the year leading up to implementation and included workshops and coaching designed to prepare educators for the instructional shifts required by the new curriculum.</p> <p>Our team worked closely with district leaders to align the professional learning plan with district goals. Through workshops, teachers engaged with evidence-based literacy strategies, while instructional leaders participated in 1:1 coaching to develop change management strategies. These efforts ensured that when the curriculum was formally adopted, educators already had a strong foundation in instructional best practices and leadership support structures.</p>
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Sample Scope and Sequence

Timing (you may choose to use specific days/months or frequency)	Participants	Name of PL (either specific workshop title, coaching, etc) and format (Virtual, in-person, hybrid)	Description
Summer	K-8 ELA Teachers 9-12 English Teachers K-12 Instructional and	In-Person Teacher Workshops	Educators participated in in-person workshops focused on student-centered

	School Leaders	In-Person Leader Workshops	<p>literacy practices and foundational instructional strategies.</p> <p>Instructional and Building Leaders attended workshops on change management and communication & partnership with families.</p>
Monthly	K - 12 Instructional and School Leaders	1:1 Virtual Coaching	<p>Instructional leaders engaged in ongoing virtual coaching sessions to deepen their understanding of student-centered literacy practices.</p> <p>School leaders received 1:1 coaching focused on managing change and supporting instructional shifts required for adoption and implementation of a core curriculum.</p>
Quarterly	K - 12 Instructional and School Leaders	Virtual Workshops	<p>School leaders participated in quarterly, 2-hour virtual workshops focused on Leadership Strategy. These sessions included analyzing progress in implementing student-centered literacy practices, identifying emerging needs, and refining implementation strategies.</p>

Quarterly	K-8 ELA Teachers 9-12 English Teachers	Virtual Workshops	Teachers participated in quarterly 2-hour virtual workshops focused on Student-Centered Literacy practices, including: leveraging discourse for learning and supporting developing readers with accessing grade-level text.
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